Supplier Registration Form for the Year 2027

University of Vavuniya, Sri Lanka

ESTABLISHMENT INFORMATION (GENERAL)

01	Name of Establishment (Legal Name): - *	
02	Business Address: - *	
03	Contact Name: -*	
04	Telephone Number: -*	
05	WhatsApp Number: -*	
06	E-mail Address: -*	
07	Web Address: -*	
08	Business Registration Number (Please attached Certified Copy of Business Registration): -*	
09	VAT Registration Number: -*	
10	CIDA Registration Number: -*	

***: - Compulsory**

11	**Mark Your Goods/Services/Civil Works Offered**	
	Category Number (s) -* (tick (√) *in the relevant box below)	
01	**Stationery and Office Consumables.**	
1.1	Photocopy papers, 3 Ply Sheet, CR books, Carbon papers, Notebooks and other paper products.	
1.2	Paper pins, paper clips, Staplers, Stapler pins, Ballpoint pen, Pencils, Inkpads, Pad ink, Writing materials, CD, DVD and other desk stationery.	
1.3	AA Battery, AAA Battery, 9V Battery.	
1.4	Plastic files, Box file, Ring file, Magazine holder, Filing pockets, Transparency sheet.	
1.5	Cello tape, Binding tape, Red tape, Napkin, Glue stick.	
1.6	Calculator, White board, Flip chart board, Magic Board, Heavy-duty stapler, Heavy-duty puncher.	
1.7	Duplicating ink, Master rolls, Photocopy toners, Printing toners, Computer printer ribbon, other printing/photocopy consumables.	
02	**ICT, Computer, Network Equipment.**	
2.1	Photocopy machine, Copy printer other general office equipment.	
2.2	Network equipment, Network accessories and structured network components.	
2.3	Desktop computers, Laptop computers and other computer equipment.	
2.4	Computer printers, Scanners, UPS systems and related peripheral equipment.	
2.5	Computer software, Licensed software and related ICT solutions.	
2.6	Computer hardware, Storage devices and other computer accessories.	
03	**Office Equipment.**	
3.1	Office bags, Briefcases and related office accessories.	
3.2	Push bicycles.	
3.3	Book binding equipment. (Paper cutter machine).	
04	**Books, Periodicals and Publications.**	
4.1	Books, Journals, Periodicals, Magazines and other publication	
05	**Office Furniture - Wooden/ Steel/Plastic.**	
5.1	Filing cabinets, Steel cupboards, Executive chairs, Computer chairs, Computer tables, Glass fronted almyrah, Plastic chairs	
5.2	Wooden Items - Office table, Executive table, Lecture Hall chairs, Conference table, Conference chair, Bookshelves, Book rack, Foldable exam tables and other Office furniture.	
5.3	Iron safe, Petty cash box related Storage/Security furniture.	
5.4	Canteen Tables and Chairs.	

06	**Hostel Furniture (Wooden/Steel/Plastic).**	
6.1	Bunk beds and single beds.	
6.2	Bedside cupboards and other hostel storage furniture	
6.3	Study Tables and Chairs.	
6.4	Mattresses and Mattress covers.	
6.4	Clothe racks, Hangers and related items	
6.6	Dressing Tables and Mirrors.	
07	**Audio-Visual, Communication and Teaching Equipment.**	
7.1	Multimedia projectors, Overhead projectors and Presentation equipment.	
7.2	Smart Boards, Interactive displays and other Teaching/Interactive equipment.	
7.3	Braille typewriters and other specialized teaching/accessibility equipment.	
7.4	Video conferencing systems and related communication equipment.	
7.5	Public Address (PA) systems, Amplifiers, Speakers and related equipment.	
7.6	FM Microphones and Clip-on Microphones (collar microphone), Microphone stands and Podium Microphone.	
7.7	Televisions, Cameras, Video cameras, Voice recorders and related Audio-visual equipment.	
7.8	Headphones and other Audio equipment.	
7.9	Musical Instruments and related equipment.	
08	**Electrical Goods and Appliances.**	
8.1	Deep freezers, Refrigerators.	
8.2	Air conditioners and related electrical appliances.	
8.3	Water dispensers and related equipment.	
8.4	Fans, Electric irons, clocks and similar electrical appliances.	
8.5	Torch lights.	
8.6	Bulbs, Street lamps, LED lamps, wires, cables, switches, plug tops, holders and other electrical accessories.	
8.7	Solar lighting systems and related lighting equipment.	
09	**Laboratory Chemicals, Glassware and Consumables.**	
9.1	Laboratory chemicals and reagents.	
9.2	Laboratory glassware.	
9.3	Laboratory consumables and related materials.	

10	**Laboratory Equipment and Instrument.**	
10.1	Microscopes and Microscopy equipment.	
10.2	Medical and Laboratory equipment.	
10.3	Other Laboratory instruments and equipment.	
11	**Food, Beverage and Catering Services.**	
11.1	Catering services for meetings, seminars, workshops and other official functions.	
11.2	Cooked meals, Meal packs, Food parcels and similar food supplies.	
11.3	Short-eats, Snacks and Refreshments.	
11.4	Bottled drinking water, soft drinks and other Beverages.	
12	**Supply of Fuel, Gas and Lubricants.**	
12.1	Diesel, Petrol, Kerosene oil, Engine oil.	
12.2	LPG Gas refilling/replacement and related services.	
13	**Motor Vehicles Spare Parts.**	
13.1	Vehicle, Motor bicycle batteries.	
13.2	Tires and Tubes.	
13.3	Vehicle equipment and Accessories.	
14	**Hardware and Plumbing Items.**	
14.1	Steel box bar, GI Pipe, GI sheets, Wire nails, Bolts and nuts, Screws, Wheelbarrows, Crowbars, Barbed wire, Aluminum ladder	
14.2	Polythene, Tharp Line	
14.3	Hand tools, Electric hammer, Electric Hand Driller and other general maintenance tools.	
14.4	Plywood sheets, PVC doors and other related materials.	
14.5	PVC pipes, Fittings, Taps, Valves, Ball valves and other plumbing materials.	
14.6	Water tanks and related Plumbing items	
14.7	Bathroom fittings & Sanitary wares	
15	**Janitorial and Cleaning Supplies.**	
15.1	Tile cleaners, Cleaning chemicals, Soaps, Air fresheners and other cleaning materials.	
15.2	Mops, Wipers and related Cleaning equipment.	
15.3	Brooms, Ekel brooms, Coir products, Rugs, Brushes and other janitorial items.	

16	**Building and Construction Materials.**	
16.1	Asbestos sheets and other Roofing materials.	
16.2	Timbers and sawn timber.	
16.3	Bricks, Sands, Rubble, Metal and Lime, Gravel and other aggregates.	
16.4	Cement and cement related materials.	
16.5	Tiles and related materials.	
16.6	Glass and Glazing materials.	
16.7	Hume pipes and other construction pipes.	
16.8	Paints and Painting materials.	
16.9	Concrete fence posts and other construction materials.	
17	**Kitchen and Canteen Equipment, Utensils and Furniture.**	
17.1	Kitchen utensils and equipment.	
17.2	Food warmers and related kitchen equipment.	
17.3	Rice Cooker, LPG Gas Cylinder, Gas Cooker and Accessories etc.	
17.4	Canteen Cupboard, Showcases and related furniture.	
18	**Uniforms, Clothing, Safety and Protective Items.**	
18.1	Shirting materials, Suiting materials, Sarees and other Security uniform Accessories (Cap, Name Batch etc.)	
18.2	Raincoats, Umbrellas and other Rainwear.	
18.3	Gumboots, Safety boots, Shoes, Socks and other Footwear.	
18.4	Safety and Protective clothing and Equipment.	
18.5	Convocation scrolls barrels, Cloaks, Convocation-related clothing and Ceremonial items.	
18.6	Tailoring materials and Related clothing requirements.	
19	**Sports Goods.**	
19.1	Sports goods and Sports equipment and related items.	
19.2	Sportswear.	
19.3	Repair of Sports equipment	
20	**Pharmaceuticals and Drugs.**	
20.1	Pharmaceuticals and drugs - Western and medical Equipment.	
20.2	Pharmaceuticals and drugs - Eastern (Ayurveda, herbal, etc.)	

21	**Security and Fire Safety Equipment.**	
21.1	CCTV cameras and CCTV surveillance systems.	
21.2	Fingerprint machines, Access control systems and Attendance/Access monitoring equipment.	
21.3	Fire extinguishers, Fire safety equipment, Refilling services and related accessories.	
21.4	Fire alarm systems and other Fire protection equipment.	
21.5	Walkie Talkie, Hidden Camera Other security and Safety equipment.	
22	**Repair and Maintenance Service.**	
22.1	Repair and maintenance of office equipment and Calculators.	
22.2	Repair and maintenance of wooden furniture.	
22.3	Repair and maintenance of photocopy machine, Duplicating machine, Copy printer, etc.	
22.4	Repair and maintenance of computers, Monitors, Printers, Scanners and UPS and ICT Equipment.	
22.5	Repair and maintenance of Refrigerators, Deep freezers and Air conditioners.	
22.6	Repair and maintenance of overhead projectors and Multimedia projectors.	
22.7	Repair and maintenance of Television, DVD players and Audio-visual equipment.	
22.8	Repair and maintenance of Laboratory equipment.	
22.9	Repair and maintenance of Medical Laboratory equipment.	
22.10	Repair and maintenance of Pedestal, Ceiling and Wall fans.	
22.11	Repair and maintenance of water Pumps, Electric motor	
22.12	Repair and maintenance service of Generators	
22.13	Repair and maintenance service of Elevator.	
22.14	Repair and maintenance of Finger print machine	
22.15	Re-Ratting of chairs	
22.16	Repair and maintenance of CCTV	
23	**Motor Vehicles Repair and Servicing.**	
23.1	Repairs to motor vehicles (Bus, Car, Van, Bata, Pickup, and three-wheelers.)	
23.2	Air conditioning, Auto electrical, Tinkering, Painting, Engine and other Motor vehicle repairs.	
23.3	General servicing of Motor vehicles.	
23.4	Wheel alignment and Wheel balancing.	
23.5	Repair, Replacement and Fitting of Vehicle seats and seat-covers, Cushion, Upholstering, Carpeting.	

23.6	Repair and maintenance of Grass cutter machine	
24	**Printing, Binding and Signage Services.**	
24.1	Printing of Magazines, Journals & Registers.	
24.2	Book bindings.	
24.3	Artwork, Designing and Advertising.	
24.4	Printing of Envelopes, File covers, and Forms, Invitation card and Posters.	
24.5	Printing of official Identity cards, Students' identity cards, etc.	
24.6	Digital Name board Printing.	
24.7	Printing of banners.	
24.8	Preparation of Plaques, Trophy, Shield(Wooden), Medals.	
24.9	Printing of T-Shirts.	
24.10	Printing on cups, Plates, Water glasses and similar items.	
24.11	Date Stamp, Rubber stamp, Plastic Name board and related items.	
25	**Procurement of Works.**	
25.1	Construction of buildings and other structures.	
25.2	Consultancy service for building/building services and related machinery and equipment.	
25.3	Consultancy service for Electrical service.	
25.4	Rehabilitation and improvement of building and other structures.	
25.5	Supply, Installation and commissioning of LAN/Network infrastructure and related ICT works.	
25.6	Landscaping.	
25.7	Installation of street lamp and Maintenance.	
25.8	Fitting of curtain materials, Curtain bars hocks, Runners and tailoring.	
25.9	Floor carpeting and Interior decoration.	
25.10	Painting and Maintenance of equipment, Office building, Railing etc.	
25.11	Aluminum, Steel fabrication, Partition works, Welding works.	
26	**Transport and Equipment Hiring Services.**	
26.1	Hiring of vehicles for transport of goods.	
26.2	Hiring of vehicle for transport of passengers.	
26.3	Hiring of construction equipment, Including excavators, Backhoe loaders, Motor graders and Similar equipment.	

26.4	Hiring of huts.	
26.5	Hiring of sound system.	
26.6	Hiring of Photography and videography services.	
26.7	Hiring of Canopies and sheds.	
26.8	Hiring of Electrical goods, Color bulbs and focus light.	
27	**Procurement of Air Travels.**	
27.1	Booking of Air travels.	
28	**Accommodation Facilities.**	
28.1	Accommodation facilities for students/teachers and guests (Colombo, Katunayake, Jaffna).	
28.2	Accommodation at Vavuniya District.	
28.3	Hiring/Rental of halls, Buildings, Houses and other suitable venues in the Vavuniya District.	
29	**Other Services.**	
29.1	Janitorial and Cleaning services.	
29.2	Gully services.	
29.3	Supplying of Skilled and Unskilled laborers.	
29.4	Cutting, Pruning and Removal of trees and related services.	
29.5	Polishing of Wooden furniture.	
29.6	Tailoring services.	
29.7	Vehicle insurance.	
29.8	Aluminum Fittings & Supplies (Aluminum Partition, Notice Board etc.).	
29.9	Courier service.	
30	**Gardening and Landscaping Supplies and Services.**	
30.1	Gardening and landscaping services.	
30.2	Supply of flowers, plants, Flowerpots, Planters and other gardening materials.	
30.3	Plant maintenance and other gardening-related services.	
31	**Plant and Machineries.**	
31.1	Generators.	
31.2	Vacuum cleaners.	
31.3	Agriculture equipment, Water pump, Electric motor, Sprayer, Alkatheene pipe.	

31.4	Grass cutter.	
32	**Agriculture Goods.**	
32.1	Insecticide, Tools of the gardening, Natural fertilizer.	
32.2	Flower trees and crops.	
32.3	Mammoty.	

12. Non-refundable registration fee Details (Cash Deposit Slip / Evidence of payment)

- Reference No.: ……
- Amount :……..
- Date :……
- Attached the Deposit Slip / Evidence of payment

Attached the Slip

13. Nature of Business: - (tick (√) in the relevant box below:)

Manufacturer:		Importer:		Authorized Agent:	
Wholesaler:		Retailer:		Contractor:	
Consultant:		Service Provider :		Others :	

14. Business Type- tick (√) in the relevant box below (Attached the relevant documents)

Government:		Co-operative/ Societies:		Sole Proprietor:	
Partnership:		Private Limited Company:		Public Limited Company:	

15. Bank Details for Fund Transfer

- Beneficiary Account Name:
- Bank Account Number :
- Bank Name and Code :
- Branch Name and Code :
- Contact Number (Mobile):

Date:…… **…….**

Signature of Applicant

(Official Rubber Stamp)