

RESEARCH PROGRESS REPORT

[This progress report should be submitted every three months since the research grant was awarded]

Research Title and Grant No:

Principal Researcher:

Co-researcher:

Time period covered by Research:

1.	Physical progress	Actions taken	Current status	Challenges	
	<i>Milestones completed</i> Current status [Physical progress, including any purchasing, installations, constructions, or other physical developments.]	Purchasing of <items> Purchasing of <items> Purchase of <items>			
		Installations of < > Constructions of < >			
		Physical developments/ any other			
2.	Technical progress	Research Objectives as stated in your proposal	Percentage of completion of objectives	Evidences (such as research findings, dissemination, publications and interim reports)	
	<i>Milestones completed</i> Current status of methods, tools or technologies completed.	<objective 1>			
		<objective 2>			
		<objective 3>			
		<objective 4>			
3.	Financial progress:		Value (LKR)	Completion (%)	Remarks
	Capital budget	Approved		/	
		Utilized			
	Recurrent budget	Approved		/	
		Utilized			
4.	How do the actual achievements align with the expected outcomes of the project?				
5.	Past challenges How were they overcome?				
6.	Future challenges				
7.	Future plans:				

Research progress (in terms of physical, technical and financial)

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Physical progress	Planned												
	Actual												
Technical progress	Planned												
	Actual												
Financial progress	Planned												
	Actual												

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 Signature of the Principal Investigator
Date

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 Signature of the Head of the Department
Date

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 Signature of the Dean
Date

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 (Comments from the Faculty Research Committee)

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 Recommendation of the Chairperson of the Faculty Research Committee
Date