



Constitution of the Sports Council University of Vavuniya, Sri Lanka

Article 1. Name

It is introduced as “Constitution of the Sports Council of the University of Vavuniya, Sri Lanka”.

Article 2. Definitions

In this Constitution, unless the context otherwise requires:

- a. “University” shall be known as University of Vavuniya, Sri Lanka.
- b. “Sports Council” shall be known as Sports Council of the University of Vavuniya, Sri Lanka.
- c. “Sports Advisory Board” shall be known as Sports Advisory Board of the University of Vavuniya, Sri Lanka.
- d. “Vice Chancellor” shall be known as the head of University of Vavuniya, Sri Lanka.
- e. “Physical Education Unit” shall be known as Physical Education Unit of the University of Vavuniya, Sri Lanka.
- f. “Students” shall be known as the internal, full time registered students of the University of Vavuniya, who have not completed the course of study or sat the final examination.

Article 3. Objectives

- 3.1 Organise and manage all sports facilities provided by the University for its students, staff, and the community, along with the Sports Advisory Board and the Physical Education Unit.
- 3.2 Improving sports ability by participating to university sports and participating in competitions with another university groups or other sports club teams.
- 3.3 Encourage and enlist as many as possible to Students, to avail themselves of the facilities provided by the University for games and sports.
- 3.4 Recognize individual meritorious performance in games and sports, in terms of the rules and procedure laid down for the purpose, and make recommendations for the awarding of University Colors.
- 3.5 Taking required actions to build discipline and respect of players.
- 3.6 Promote inclusion and diversity among Students, Staff, and local Community, and this is to extend to gender equality as well.
- 3.7 Link partnership or affiliations with external sports associations in the National and International levels.
- 3.8 Obtain sponsorship and donations from individuals and organizations interested in University sports activities.
- 3.9 Controlling annual fund of the sports council based on the approval and guidance of the university and the department of physical education.



- 3.10 Conduct fundraising and entertainments activities organized by the University for the furtherance of sports activities, approved by the Vice Chancellor.
- 3.11 Create and manage digital media channels to promote University's sports activities and events.
- 3.12 Promote the para sports to promote health, disability rights, and social integration for athletes with disabilities.
- 3.13 Make required suggestions and ideas for future improvement.
- 3.14 Make required suggestions and ideas for future improvement.

Article 4. Official Period of Sports Council

It is one academic year.

Article 5. Composition of the Sports Council

- a. Officially appointed without vote power
 - I. Patron shall be the Vice Chancellor.
 - II. The Director of Physical Education
 - III. Two elected members, male and female, of the Instructor in Physical Education staff in the Physical Education Unit.
- b. Appointed members who has the right of vote power
 - I. Captains and Vice-Captains of the respective games and sports.
- c. Appointed members who has not the vote power
 - I. Acting Captains and acting Vice Captains of the sports or games in the university.
 - II. A total of two, one male and one female, elected student representative from each faculty.
 - III. Two elected members from the Sports Advisory Board.

Article 6. Membership

- 6.1 Members shall hold office for one academic year.
- 6.2 The election of members of the Sports Council for the next academic year should take place at the end of the current year.

Article 7. Resignation of the membership

Any member may resign from his/her membership

- 7.1 At least two weeks' notice of such resignation should be given to the Director of Physical Education Unit.
- 7.2 The member resigning shall hand over all sports materials in his/her possession to the Director of Physical Education.

Article 8. Office Bearers and Executive Committee of the Sports Council

8.1 President



- 8.1.1 The President of the Sports Council shall be a Captain of a game or sports for which University Colors are awarded.
- 8.1.2 The President is the Chairperson at all meetings of the Sports Council at which he/she is present.
- 8.1.3 Whenever the President wishes to vacate the chair for the purpose of speaking on a motion or where the subject under discussion is one that concerns President's personal integrity, President shall call upon the Vice-President to take the chair; In the absence of the Vice-President the house shall elect an interim chairman.
- 8.1.4 The President shall be the chairperson ex-officio of all committees appointed by the Sports Council.
- 8.1.5 The President on any one acting for him/her shall be the sole interpreter of the laws and regulations of the Sports Council at the meetings over which he/she presides.
- 8.1.6 The President or anyone acting for him/her shall have a casting vote at any general election, by selection or on a division of the house.

8.2 Vice President

- 8.2.1 The Vice President of the Sports Council shall be a Captain/Vice Captain of a game or sports for which University Colors are awarded.
- 8.2.2 All powers, duties and responsibilities of the President shall in his/her absence devolve on the Vice-President of the Sports Council.
- 8.2.3 Conducting the University Colours Night and other social functions of the Sports Council shall be the responsibility of the Vice-President, subject to the control of the Sports Council.

8.3 General Secretary

- 8.3.1 The General secretary of the Sports Council shall be a Captain/Vice Captain of a game or sports for which University Colours are awarded.
- 8.3.2 The General secretary shall be in charge of the records of the Sports Council.
- 8.3.3 The General secretary shall be responsible for concerning all general meetings of the Sports Council and preparing the agenda for such meeting and shall keep the minutes of the proceedings of meetings in the minute's book.
- 8.3.4 The General secretary shall keep a record of the attendance of the meeting of the Sports Council.
- 8.3.5 The General secretary shall keep a record of all ruling and interpretations of the laws and regulations of the Sports Council that may be given from the Chair in order that reference may be made to them by the chairman of any subsequent meeting for his/her guidance.

8.4 Assistant Secretary

- 8.4.1 The Assistant Secretary of the Sports Council shall be a Captain/Vice Captain of a game or sports for which University Colours are awarded.
- 8.4.2 All powers, duties and responsibilities of the Secretary of the Sports Council shall in his/her absence devolve on the Assistant Secretary.
- 8.4.3 The Assistant Secretary shall assist the Secretary in his/her duties.



8.4.4 The Assistant Secretary shall hold in custody the challenge cups and trophies of the Sports Council.

8.5 Senior Treasurer

8.5.1 The Senior Treasurer shall be the Director of the Physical Education.

8.5.2 The Senior Treasurer shall supervise and responsible for proper management of the finances of the Sports Council.

8.5.3 The Senior Treasurer shall act in the capacity of advisor to the Sports Council.

8.5.4 The Senior Treasurer shall see that the cash books/ledgers are properly maintained.

8.5.5 The Senior Treasurer shall be present at the budget meeting of the Sports Council to answer any questions pertaining to the budget and accounts of the Sports Council.

8.5.6 The Senior Treasurer shall bring to the notice of the Sports Council any irregularity of any member in the accounts of the Sports Council.

8.5.7 The Senior Treasurer shall present the final accounts of the year at the last meeting of the Sports Council.

8.6 Junior Treasurer

8.6.1 Junior treasurer should not be a final year student.

8.6.2 The junior treasurer of the Sports Council shall be a captain/Vice-Captain of a game or sports for which University colours are awarded.

8.6.3 The junior treasurer shall assist the Senior Treasurer in maintain the accounts of the Sports Council.

8.6.4 The junior treasurer shall maintain a cashbook/ledger.

8.6.5 The junior treasurer shall submit the annual Account at the end of the Academic year.

8.7 Editor

8.7.1 The Editor of the council shall be a captain/Vice-Captain of a game or Sports for which University Colours are awarded.

8.7.2 The Editor shall be responsible for all printed as well as digital publications of the Sports Council.

8.7.3 The Editor shall release information to the press on various sports activities events of the Sports Council.

8.7.4 The Editor shall popularize the Sports activities through digital media channels own by the Sports Council.

8.8 Reporter

8.8.1 The Reporter of the Sports Council shall be a Captain/Vice-Captain of a game or sports for which University Colours are awarded.

8.8.2 The Reporter shall maintain complete records of the matches played by the respective teams.

8.8.3 The Reporter shall maintain complete records of the activities and events that are conducted by the Sports Council.



Article 9. Resignation of the executive committee member

- 9.1 Any executive committee member may resign his/her post by giving at least three-week notice in writing to the Director of the Physical Education.
- 9.2 The resigning member shall hand over all records and sports goods under his/her possession along with the letter of resignation to the Director of the Physical Education.

Article 10. Meetings

- 10.1 The first meeting at the beginning of each academic year shall be summoned by the Director of Physical Education who shall preside the meeting. The Executive Committee of the Sports Council shall be elected at this meeting.
- 10.2 The meeting of the Sports Council other than the first meeting at the beginning of the Academic year shall be summoned by the Secretary on the request of the president of the Sports Council by means of a notice on the Sports Council Notice Board and, individual notices to all members of the Council.
- 10.3 At least one-week notice of a meeting shall be given and the notice shall specify the place and time and indicate the agenda of the meeting. However, the one-week is not relevant for the emergency General Meetings and Executive Committee meetings.
- 10.4 A special General meeting shall be summoned by the Secretary on the written request of one third of the members of the Sports Council.
- 10.5 A quorum for a General Meeting shall be one third of the membership and half of the membership for a special general meeting.
- 10.6 The Sports Council shall meet at least six times during an Academic year.

Article 11. Vacation of the membership or the executive committee

- 11.1 If the member or the Executive Committee member of the Sports Council, except the Senior Treasure, fails to attend three consecutive, meeting of the Sports Council without excuse acceptable to the Executive Committee of the Sports Council, he/she is deemed to have vacated the office / membership.

Article 12. Amendment of Constitution

- 12.1 Members should give suggestions about the amendments of this constitution to the Director of Physical Education through the President. That amendment should be implemented based on the approval of the Sports Advisory Board.

Article 13. Residual Opportunity

- 13.1 Sports Advisory Board of the University of Vavuniya can decide sports matters that are not included in this constitution.



Article 14. Appointing Captains and Vice Captains

- 14.1 The qualifications are:
 - a) The color winner for related sports.
 - b) If there is not a color winner for the sport, participation in the inter university competitions in previous year.
 - c) Never no punishment from the university regarding on ranging or discipline matters.
 - d) Being a full-time student in the university.
- 14.2 The Director of the Physical Education shall call for nominations for the Captains and the Vice-Captains of various games giving at least two weeks notice of the last date for receiving nominations.
- 14.3 Applications that are issuing by the Director of the Physical Education should be submitted to the Physical Education Unit before due date by filling that correctly.
- 14.4 Each nomination for the post of a Captain or a Vice Captain of a game shall be in writing signed by two Colors Men/Women who had represented the team of the game concerned in the preceding year and shall carry a statement of his/her consent signed by the person nominated. Those who completed the course of study / sat for the final Examinations shall not be eligible to sign the nominations.
- 14.5 Only those who were awarded Colours in a game/sport in the preceding year shall be eligible for election as the Captain or Vice-Captain of the game/sports. Those who have completed the course of study/sat for the final Degree/Diploma Examination shall not be eligible for election as a Captain or a Vice-Captain.
- 14.6 No Colours Men/Women shall sign more than one nomination paper for the same sports.
- 14.7 The validity of a nomination shall be determined by the Director of Physical Education.
- 14.8 In the event of the receipt of only one valid nomination, the Director of Physical Education shall declare the person elected.
- 14.9 In the event of the receipt of more than one valid nomination, the Director of Physical Education Unit shall make arrangements for holding an election by secret ballot.
- 14.10 The Director of Physical Education shall give at least three days of notice of such election and also indicate the time and place of such election.
- 14.11 Only the Colours Men/Women of the game/Sports concerned in the preceding year shall be eligible to vote in the election.
- 14.12 In the event of no valid nomination being received the Director of Physical Education shall appoint a Captain or a Vice-Captain as the can may be.
- 14.13 A Player can be a Captain or a Vice-Captain for only one team in an academic year.



Article 15. Concerning the Captains

- 15.1 The Captain of each sports shall be responsible to the Sports Council and the Director of Physical Education / Instructor in Physical Education as far as his/her sport or game is concerned.
- 15.2 The Captain shall submit an estimate of expenses of the year for approval by the Sports Council at the budget meeting.
- 15.3 The Captain shall be responsible for arranging matches with outside teams. Arranging the Inter faculty and fresher tournaments and providing recreational facilities for the sports of which he/she is captain.
- 15.4 The captains shall maintain and be responsible for discipline and behavior of his/her team.
- 15.5 The Captain shall serve in the Colours Committee of the game/ Sports. Which recommended names for Colours of the game concerned.
- 15.6 The Captain shall assist the Director of Physical Education and Sports Council in all matters pertaining to the implementation of the policy for sport and physical education in the University of Vavuniya.
- 15.7 The Captain shall maintain the record book provided for him/her in which he/she shall enter the following details: venue, date result and the names of the team members (including the reserves) who, represented the University, of the matches played and tournament participated. The results of all University tournament and matches as well as names of winners of Colours shall be recorded in this book.
- 15.8 The Captain shall announce the names of the team, selected by selectors of the team and post the names on the notice board provided for the game or sport at least one day prior to the match. Such team shall be selected after a series of trials and after the Inter Faculty Tournaments are completed. Any exception to this procedure shall require the prior approval of the Director of Physical Education.
- 15.9 The captain should submit the monthly attendance sheet of the game or sport at the end of every month.

Article 15. Selectors of a Team

- 15.1 The selectors of a team are made by the Captain and the Vice-Captain in concurrence with the manager, the Coach and the Instructor/Instructress In-charge of the game concerned.
- 15.2 The captain and his team shall be under the disciplinary control of the Director of Physical Education.

Date of amendments adoption by the Sports Council of the University of Vavuniya, Sri Lanka: 30.12.2021