Action Plan 2022/2023

Activity No	Key activities and sub-activities (What will be done?)	Key responsible officers (Who will do?)	Time frame (When will be done?) in Months												Objectives/ expected results (Why will be done?)		
			1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Outputs	Outcomes	Impacts
1	**Formation & function of SCPD committee**		√												CSAS committee will have been established and operated	A sustainable committee structure will have been ensured	Rights of persons with disability will have been protected and promoted by the committee
1.1	Appointing 11 members for the committee	Vice Chancellor	√														
1.2	Conducting inaugural meeting of the committee	Vice Chancellor	√														
1.3	Finalizing the structure & responsibilities of the committee	Vice Chancellor + committee members	√														
1.4	Conducting monthly meetings of the committee	The Director	√	√	√	√	√	√	√	√	√	√	√	√			
2	**Physical establishment of SCPD**			√	√	√	√	√	√	√	√	√	√	√	CSAS will have been established	A sustainable students accessibility centre will be available	The rights of persons with disability will have been protected and promoted by the center
2.1	Identifying & allocating suitable building/rooms for the center	Vice Chancellor		√													
2.2	Allocating basic physical resources (furniture, computer etc) for the center	Vice Chancellor + The Director + Coordinator		√													
2.3	Appointing basic human resources (data entry operator, office assistant, computer instructor etc) for the center	The Director + Coordinator		√													
2.4	Allocating funds for capital & recurrent expenditures	Vice Chancellor		√													
2.5	Providing day to day accessibility services to the staff and students with disability	Coordinator + center staff		√	√	√	√	√	√	√	√	√	√	√			
3	**Internal survey on persons with disability**				√	√	√	√	√	√	√	√	√	√	An internal survey on disability will have been completed	A scientific data base will be available	The rights of persons with disability will have been protected and promoted through a data base
3.1	Developing survey form	The Coordinator			√												
3.2	Finalizing the format	CSAS committee			√												
3.3	Training to data collectors	The Coordinator			√			√									
3.4	Collecting data	Center staff				√	√	√									
3.5	Creating and maintaining the data base	Data entry operator				√	√	√	√	√	√	√	√	√			
4	**Organizing awareness workshops to the staff and students**				√	√	√	√	√	√	√	√	√	√	More than 6 awareness workshops will have been conducted	Knowledge on disability will have been created among the university community	The rights of persons with disability will have been protected and promoted by the university community
4.1	Developing curricula for the workshops	The Coordinator			√												
4.2	Identifying human, physical and financial resources for the workshops	Vice Chancellor + committee members + The Director + The Coordinator			√												
4.3	Conducting 3 workshops for 3 faculty staff	The Coordinator + resource persons				√	√	√									
4.4	Conducting 3 workshops for 3 faculty students unions committee members	The Coordinator + resource persons							√	√	√						
4.5	Conducting additional workshops (if necessary)	The Coordinator + resource persons										√	√	√			
5	**Development and implementation of 3% disability inclusion in employment opportunity in university**				√	√	√	√	√	√	√	√	√	√	Employment policy for disability inclusion will have been developed and implemented	3% employment opportunity for persons with disability will have been ensured by the university	The employment rights of the persons with disability will have been protected and promoted through an employment policy
5.1	Developing disable employment policy according to the government circular no. 27/88	The Coordinator			√												
5.2	Implementing the policy during the staff recruitment	Vice Chancellor + The Committee + The Director				√	√	√	√	√	√	√	√	√			
6	**Disability inclusion in university sports activities**					√	√	√	√	√	√	√	√	√	Persons with disability will have been included in sports meets organized by the university	The persons with disability will have got opportunity to display their sports talents and skills	The sports rights of persons with disability will have been protected and promoted through sports meets
6.1	Including the undergraduates with disability in national level Para Olympic games with the supports of National Para-Olympic Committee (NPC)	The Coordinator						√	√	√	√	√	√	√			
6.2	Organizing inter university sports meet for students with disability	The Director + The Coordinator						√	√	√							
6.3	Organizing sports meets for children with disability in northern province	The Director + The Coordinator									√	√	√				
7	**Encouragement for disable students' inclusion in all faculties**							√	√	√	√	√	√	√	No. of awareness workshops will have been conducted in the schools	The knowledge on opportunity for children with disability to join in bio science, physical science and IT streams will have been created among school community	The rights of education of the children with disability will have been protected and promoted by school community
7.1	Taking steps to start arts faculty in University of Vavuniya	Vice Chancellor						√	√	√							
7.2	Conducting awareness workshops in school level to encourage the schools to include children with disability in IT, bio- science, physical science streams	The Director + The Coordinator									√	√	√	√			